

**University of North Texas Health Science Center  
MTA EXPEDITING FORM FOR RECEIVING MATERIALS**

Please read and complete all the line items on this form, then, email a completed copy of this form to OSPContracts@unthsc.edu.  
***THIS IS NOT A MTA, BUT MAY BE USED TO PREPARE A MTA. Your MTA cannot be referred to UNTHSC's signatory until this form is completed and processed.***

Providing Institution/Company \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

MATERIALS Requested (MATERIAL) \_\_\_\_\_

Recipient Scientist Name: \_\_\_\_\_ Department: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Recipient Scientist or Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Person Conducting Research/Study: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Describe the MATERIAL in layman's terms

Is the RESEARCH PLAN externally funded?

No Yes

If yes, please list the associated ProjID(s); if no, please explain.

Describe RECIPIENT'S intended use of the MATERIAL in layman's terms (RESEARCH PLAN):

Will RECIPIENT be producing any progeny\* or unmodified derivatives\*\* from MATERIAL?

No Yes Not Sure

Does PROVIDER want copy of the research results from RECIPIENT?

No Yes

Proposed time period for RECIPIENT'S use and possession of MATERIAL

Likelihood of an invention resulting from RECIPIENT'S use of the MATERIAL?

Highly possible Somewhat possible Not expected

Is the transfer of MATERIAL part of a collaboration?

No Yes

If Yes, do you have a written agreement describing the collaboration?

No Yes

Is the MATERIAL a select agent or toxin as defined by the federal government? See [www.cdc.gov/od/sap/docs/salist.pdf](http://www.cdc.gov/od/sap/docs/salist.pdf) for a list of select agents and toxins.

No Yes

If Yes, please describe

To the best of my knowledge, the above information is true and correct.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

DEFINITIONS

\*Progeny: Unmodified descendant from the MATERIAL, such as virus from virus, cell from cell, or organism from organism.

\*\*Unmodified Derivatives: Substances created by the RECIPIENT which constitute an unmodified functional subunit or product expressed by the MATERIAL. Some examples include: subclones of unmodified cell lines, purified or fractionated subsets of the MATERIAL, proteins expressed by DNA/RNA supplied by the PROVIDER, or monoclonal antibodies secreted by a hybridoma cell line.